



Statement of work

Singular Vision

17 Farm View Drive
Norwich, CT. 06360

Consultation agreement for Kenn to create and document a Singular Vision business plan.

DATE	SERVICES PERFORMED BY:	SERVICES PERFORMED FOR:
1/10/XX	Singular Vision Kenn Fischburg For the purposes of this agreement; Kenn will be referred as 'the company'.	Person's Name- Company - State -

- Service provided** – Singular Vision will work with the client on Zoom or phone to create the contents of the business plan. The Singular Vision business format includes many of the key elements in a business plan, including the company's top line objective, measurable goals, the key strategy and the tactics as well as other critical elements defined by the client.

When completed, Singular Vision will create a document of the finished business plan and will email it to the client.

Payment – at the time of this agreement being approved and scheduled the client will pay for one single hour session \$475. Additional hours can be added to that session at \$425 per hour. (A payment link will be provided)

Cancellation and rescheduling policy – The client agrees to notify the company at least 48 hours in advance if needing to cancel or reschedule a session. The possibility of rescheduling will depend on Singular Vision's availability.

Refunds – If a refund is warranted, the client acknowledges and agrees that payment and processing fees are non-refundable. A 6% original transaction fee and a 25% refund processing fee shall be deducted from any approved refund, regardless of the reason for the refund. There is no partial refund for curtailing a session early.

Delayed service – Singular Vision may delay a session due to circumstances beyond its control.

Extension of a session – A client may wish to extend the time of a session in progress. This depends on the availability of Singular Vision. If available, a payment link will be sent to the client enabling the client to purchase additional hours.

Consultation commencement – The consultation must take place within 14 days following the date of this agreement.

Confidentiality Policy – Singular Vision agrees to keep all client information and program details confidential. No information will be shared with third party without prior written consent by the client.

Liability disclaimer – The client understands that the completed business plan is finalized based on the client's approval. Kenn or Singular Vision shall not be held liable for any direct or indirect consequences arising from the use of the Singular Vision business plan.

Electronic Signature & Acceptance – by electronically checking the acceptance box and submitting payment, the client acknowledges that this agreement constitutes a legally binding contract.

Period of performance

Date

Client responsibilities



The client will organize the members of the client that will participate in the session. And send the members' names and titles to the company. The client will also send relevant information about the company, including previous business plans and the company's website.

BILL TO ADDRESS	CLIENT PROJECT MANAGER	CLIENT COST CENTER

IN WITNESS WHEREOF, the parties hereto have caused this SOW to be effective as of the day, month and year first written above.

Client _____

Name: _____

Signature: _____

Title: _____

Singular Vision

Name: Kenn Fischburg

Signature: _____

Title: Founder